

Appendix 1



FOR OFFICE USE			
Receipt No:	FEE REQUIRED:	Date:	Initials:
On-Line Payment Ref:			

This form should be completed and forwarded to: Licensing Section, John Onslow House, 1 Ewart Place, London E3 5EQ with a cheque for the correct fee, made payable to the London Borough of Tower Hamlets. You can also pay by phoning 020 7364 5008 or on-line: <http://www.towerhamlets.gov.uk/pay>

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We (*Insert name(s) of applicant*) **AEG Presents Limited**

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description	
Victoria Park, Grove Road, London (as described on accompanying plan)	
Post town: London	Post code: E3 5SN

Telephone number at premises (if any)

Non-domestic rateable value of premises

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

- Please tick as appropriate
- a) an individual or individuals* Please complete section (A)
- b) a person other than an individual *
- i. as a limited company please complete section (B)
- ii. as a partnership please complete section (B)
- iii. as an unincorporated association or please complete section (B)
- iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) an individual who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

*If you are applying as a person described in (a) or (b) please confirm:

- Please tick as appropriate
- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title
(for example, Rev)

Surname **First names**

Date of Birth I am 18 years old or over Please tick yes

Nationality

Current residential address if different from premises address

Post Town **Postcode**

Daytime contact telephone number

E-mail address (optional)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr Mrs Miss Ms Other title
(for example, Rev)

Surname **First names**

Date of Birth I am 18 years old or over Please tick yes

Nationality

Current residential address if different from premises address


Post Town **Postcode**

Daytime contact telephone number

E-mail address (optional)

B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name:	AEG Presents Limited
Address:	Almack House 28 King Street London SW1Y 6QW
Registered number (where applicable):	05452230
Description of applicant (for example partnership, company, unincorporated association etc):	Limited Company
Telephone number, if any:	
E-mail (optional):	

Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
0	1	0 2 2 0 1 8

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year
3	1	1 2 2 0 2 2

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

Major Event 39,999 Minor Event 14,999
A maximum of ten (10) event days may be operated under this licence in each calendar year, of which no more than six (6) may be at a capacity not exceeding 39,999 ("Major Event") and the remainder at a capacity not exceeding 14,999 ("Minor Event").

Please give a general description of the premises (please read guidance note1):

The premises are an area within Victoria Park, secured by a solid metal perimeter fence. Access and Egress to the premises is by means of several gates in the perimeter fence. The terrain is predominantly grassed and includes several mature trees and shrubs. It is intersected by various tarmac roads.

Within the event site, the premises will consist of several tented and open air venues, which will be used for the provision of regulated entertainment.

What licensable activities do you intend to carry on from the premises?
(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (see guidance Note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A					
Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both - please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	Yes
Mon	10:00	22:30*	Please give further details here (please read guidance note 4) As supplementary entertainment, the organisers will offer performances of plays in one or more of the venues within the site.		
Tue	10:00	22:00			
Wed	10:00	22:00	State any seasonal variations for performing plays (please read guidance note 5)		
Thur	10:00	22:00			
Fri	10:00#	23:00	Non standard timings. Where you intend to use the premises for performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6):		
Sat	12:00	23:00	A maximum of ten (10) event days may be operated under this licence in each calendar year, of which no more than six (6) may be a capacity not exceeding 39,999 (Major Event) and the remainder at a capacity not exceeding 14,999 (Minor Event). Major Event days will take place only on Fridays, Saturday, Sundays or Bank Holiday Mondays, except where otherwise approved by a Multi-Agency Planning Group.		
Sun	12:00	22:30	* Where event days fall on Bank Holiday weekends then the organiser wishes to be able to operate a major event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a minor event will operate on the Bank Holiday Monday between the hours of 10:00-22:00 # For Fridays, should a minor event take place, then the organiser wishes to be able to operate between the hours of 10:00 and 22:00. Otherwise should a Major event take place, the hours will be 12:00-23:00.		

B			
Films Standard days and timings (please read guidance note 7)			Will the exhibition of a film take place indoors or outdoors or both - please tick (please read guidance note 3)
Day	Start	Finish	Indoors
			Outdoors
			Both
			Yes
Mon	10:00	22:30*	<p>Please give further details here (please read guidance note 4) As supplementary entertainment, the organisers will give exhibition of films at one of more venues within the site.</p> <p>State any seasonal variations for exhibition of films (please read guidance note 5)</p> <p>Non standard timings. Where you intend to use the premises for exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6):</p> <p>A maximum of ten (10) event days may be operated under this licence in each calendar year, of which no more than six (6) may be a capacity not exceeding 39,999 (Major Event) and the remainder at a capacity not exceeding 14,999 (Minor Event). Major Event days will take place only on Fridays, Saturday, Sundays or Bank Holiday Mondays, except where otherwise approved by a Multi-Agency Planning Group.</p> <p>* Where event days fall on Bank Holiday weekends then the organiser wishes to be able to operate a major event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a minor event will operate on the Bank Holiday Monday between the hours of 10:00-22:00</p> <p># For Fridays, should a minor event take place, then the organiser wishes to be able to operate between the hours of 10:00 and 22:00. Otherwise should a Major event take place, the hours will be 12:00-23:00.</p>
Tue	10:00	22:00	
Wed	10:00	22:00	
Thur	10:00	22:00	
Fri	10:00#	23:00	
Sat	12:00	23:00	
Sun	12:00	22:30	

C

Indoor sporting events
Standard days and timings (please read guidance note 7)

Day	Start	Finish
Mon	10:00	22:30*
Tue	10:00	22:00
Wed	10:00	22:00
Thur	10:00	22:00
Fri	10:00#	23:00
Sat	12:00	23:00
Sun	12:00	22:30

Please give further details here (please read guidance note 4):

As supplementary entertainment, the organisers may conduct indoor sporting events in one or more of the venues within the site.

State any seasonal variations for indoor sporting events
(please read guidance note 5)

Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6):

A maximum of ten (10) event days may be operated under this licence in each calendar year, of which no more than six (6) may be a capacity not exceeding 39,999 (Major Event) and the remainder at a capacity not exceeding 14,999 (Minor Event). Major Event days will take place only on Fridays, Saturday, Sundays or Bank Holiday Mondays, except where otherwise approved by a Multi-Agency Planning Group.

* Where event days fall on Bank Holiday weekends then the organiser wishes to be able to operate a major event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a minor event will operate on the Bank Holiday Monday between the hours of 10:00-22:00

For Fridays, should a minor event take place, then the organiser wishes to be able to operate between the hours of 10:00 and 22:00. Otherwise should a Major event take place, the hours will be 12:00-23:00.

D					
Boxing or wrestling entertainment Standard days and timings (please read guidance note 7)			Will the Boxing or wrestling entertainment take place indoors or outdoors or both - please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon	10:00	22:30*	Please give further details here (please read guidance note 4) As supplementary entertainment, the organisers may provide entertainment wrestling at one of more venues within the site. Any entertainment of this type would need to be approved by the Multi-Agency Planning Group in advance.	Both	Yes
Tue	10:00	22:00			
Wed	10:00	22:00	State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur	10:00	22:00			
Fri	10:00#	23:00	Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6) A maximum of ten (10) event days may be operated under this licence in each calendar year, of which no more than six (6) may be a capacity not exceeding 39,999 (Major Event) and the remainder at a capacity not exceeding 14,999 (Minor Event). Major Event days will take place only on Fridays, Saturday, Sundays or Bank Holiday Mondays, except where otherwise approved by a Multi-Agency Planning Group. * Where event days fall on Bank Holiday weekends then the organiser wishes to be able to operate a major event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a minor event will operate on the Bank Holiday Monday between the hours of 10:00-22:00 # For Fridays, should a minor event take place, then the organiser wishes to be able to operate between the hours of 10:00 and 22:00. Otherwise should a Major event take place, the hours will be 12:00-23:00.		
Sat	12:00	23:00			
Sun	12:00	22:30			

E					
Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon	10:00	22:30*	Please give further details here (please read guidance note 4)? The organisers will provide performances of live amplified music at each of the venues within the site.	Both	Yes
Tue	10:00	22:00			
Wed	10:00	22:00		State any seasonal variations for the performance of live music (please read guidance note 5)	
Thur	10:00	22:00			
Fri	10:00#	23:00			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6): A maximum of ten (10) event days may be operated under this licence in each calendar year, of which no more than six (6) may be a capacity not exceeding 39,999 (Major Event) and the remainder at a capacity not exceeding 14,999 (Minor Event). Major Event days will take place only on Fridays, Saturday, Sundays or Bank Holiday Mondays, except where otherwise approved by a Multi-Agency Planning Group. * Where event days fall on Bank Holiday weekends then the organiser wishes to be able to operate a major event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a minor event will operate on the Bank Holiday Monday between the hours of 10:00-22:00 # For Fridays, should a minor event take place, then the organiser wishes to be able to operate between the hours of 10:00 and 22:00. Otherwise should a Major event take place, the hours will be 12:00-23:00.
Sat	12:00	23:00			
Sun	12:00	22:30			

F			
Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 3)
Day	Start	Finish	Indoors
			Outdoors
			Both
			YES
Mon	10:00	22:30*	<p>Please give further details here (please read guidance note 4):</p> <p>The organisers will provide performances of recorded music at each of the venues within the site.</p>
Tue	10:00	22:00	
Wed	10:00	22:00	
Thur	10:00	22:00	
Fri	10:00#	23:00	
Sat	12:00	23:00	
Sun	12:00	22:30	
			<p>State any seasonal variations for playing recorded music (please read guidance note 5)</p>
			<p>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 6):</p> <p>A maximum of ten (10) event days may be operated under this licence in each calendar year, of which no more than six (6) may be a capacity not exceeding 39,999 (Major Event) and the remainder at a capacity not exceeding 14,999 (Minor Event). Major Event days will take place only on Fridays, Saturday, Sundays or Bank Holiday Mondays, except where otherwise approved by a Multi-Agency Planning Group.</p> <p>* Where event days fall on Bank Holiday weekends then the organiser wishes to be able to operate a major event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a minor event will operate on the Bank Holiday Monday between the hours of 10:00-22:00</p> <p># For Fridays, should a minor event take place, then the organiser wishes to be able to operate between the hours of 10:00 and 22:00. Otherwise should a Major event take place, the hours will be 12:00-23:00.</p>

G			
Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick [Y] (please read guidance note 3)
Day	Start	Finish	Indoors
Day	Start	Finish	Outdoors
Day	Start	Finish	Both
Day	Start	Finish	Yes
Mon	10:00	22:30*	
Tue	10:00	22:00	
Wed	10:00	22:00	
Thur	10:00	22:00	
Fri	10:00#	23:00	
Sat	12:00	23:00	
Sun	12:00	22:30	

Please give further details here (please read guidance note 4):

The organisers will provide for performances of dance to take place at each of the venues and elsewhere within the perimeter of the licenced premises

State any seasonal variations for the performance of dance (please read guidance note 5)

Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 6):

A maximum of ten (10) event days may be operated under this licence in each calendar year, of which no more than six (6) may be a capacity not exceeding 39,999 (Major Event) and the remainder at a capacity not exceeding 14,999 (Minor Event). Major Event days will take place only on Fridays, Saturday, Sundays or Bank Holiday Mondays, except where otherwise approved by a Multi-Agency Planning Group.

* Where event days fall on Bank Holiday weekends then the organiser wishes to be able to operate a major event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a minor event will operate on the Bank Holiday Monday between the hours of 10:00-22:00

For Fridays, should a minor event take place, then the organiser wishes to be able to operate between the hours of 10:00 and 22:00. Otherwise should a Major event take place, the hours will be 12:00-23:00.

H									
Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing:						
Day	Start	Finish	Other entertainment will include poetry reading and storytelling, displays of art or creative expression, traditional games						
Mon	10:00	22:30*	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3) <table border="1"> <tr> <td>Indoors</td> <td></td> </tr> <tr> <td>Outdoors</td> <td></td> </tr> <tr> <td>Both</td> <td>Yes</td> </tr> </table>	Indoors		Outdoors		Both	Yes
Indoors									
Outdoors									
Both	Yes								
Tue	10:00	22:00	Please give further details here (please read guidance note 4): Entertainment of a similar description to (E), (F) & (G) will be provided at various points within the licenced area. State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)						
Wed	10:00	22:00							
Thur	10:00	22:00							
Fri	10:00#	23:00	Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6): A maximum of ten (10) event days may be operated under this licence in each calendar year, of which no more than six (6) may be a capacity not exceeding 39,999 (Major Event) and the remainder at a capacity not exceeding 14,999 (Minor Event). Major Event days will take place only on Fridays, Saturday, Sundays or Bank Holiday Mondays, except where otherwise approved by a Multi-Agency Planning Group. * Where event days fall on Bank Holiday weekends then the organiser wishes to be able to operate a major event on the Bank Holiday Monday between the hours of 12:00-22:30. Otherwise a minor event will operate on the Bank Holiday Monday between the hours of 10:00-22:00 # For Fridays, should a minor event take place, then the organiser wishes to be able to operate between the hours of 10:00 and 22:00. Otherwise should a Major event take place, the hours will be 12:00-23:00.						
Sat	12:00	23:00							
Sun	12:00	22:30							

I			
Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [Y] (please read guidance note 3)
Day	Start	Finish	Indoors
			Outdoors
			Both
Mon			Please give further details here (please read guidance note 4)
Tue			
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)
Thur			
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list (please read guidance note 6)
Sat			
Sun			

J				
Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick [Y] (please read guidance note 8)	Yes
Day	Start	Finish	On the premises	
			Off the premises	
			Both	
Mon	10:00	22:15*	<p>State any seasonal variations for the supply of alcohol (please read guidance note 5):</p> <p>Supply of alcohol will be provided in bar areas within the site. Each bar area will be properly staffed and equipped and managed by a competent person. Site-wide, the DPS will have responsibility for ensuring that current legislation and best practise is adhered to.</p>	
Tue	10:00	21:45		
Wed	10:00	21:45		
Thur	10:00	21:45	<p>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6):</p> <p>A maximum of ten (10) event days may be operated under this licence in each calendar year, of which no more than six (6) may be a capacity not exceeding 39,999 (Major Event) and the remainder at a capacity not exceeding 14,999 (Minor Event). Major Event days will take place only on Fridays, Saturday, Sundays or Bank Holiday Mondays, except where otherwise approved by a Multi-Agency Planning Group.</p> <p>* Where event days fall on Bank Holiday weekends then the organiser wishes to be able to operate a major event on the Bank Holiday Monday between the hours of 12:00-22:15. Otherwise a minor event will operate on the Bank Holiday Monday between the hours of 10:00-21:45</p> <p># For Fridays, should a minor event take place, then the organiser wishes to be able to operate between the hours of 10:00 and 21:45. Otherwise should a Major event take place, the hours will be 12:00-22:45.</p>	
Fri	10:00#	22:45		
Sat	12:00	22:45		
Sun	12:00	22:15		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name	Jon Reid
Date of Birth	[REDACTED]
Address	[REDACTED]
Postcode	[REDACTED]
Personal Licence number (if known)	[REDACTED]
Issuing licensing authority (if known)	[REDACTED]

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9):

Should there be Adult entertainment or services, there will be on-going consultation with the responsible authorities through established liaison groups in relation to this and any other entertainment of an adult nature that may appear in future years.

An example of entertainment and control measures would be a covered venue may contain some burlesque entertainment. Access to this venue would be for over 18's only at all times and provisions would be in place to ensure that the protection of children from harm licensing objective is upheld. Approval from the Multi-Agency Planning Group would always be sought in advance.

Access to films will also be controlled to ensure relevant age limits are respected.

L		
Hours premises are open to the public Standard timings (please read guidance note 7)		State any seasonal variations (please read guidance note 5)
Day	Start	Finish
Mon	10:00	23:00*
Tue	10:00	22:30
Wed	10:00	22:30
Thur	10:00	22:30
Fri	10:00#	23:30
Sat	12:00	23:30
Sun	12:00	23:00
		Non standard timings. Where you intend to the premises to be open at different times to those listed in the column on the left, please list (please read guidance note 6)
		A maximum of ten (10) event days may be operated under this licence in each calendar year, of which no more than six (6) may be a capacity not exceeding 39,999 (Major Event) and the remainder at a capacity not exceeding 14,999 (Minor Event). Major Event days will take place only on Fridays, Saturday, Sundays or Bank Holiday Mondays, except where otherwise approved by a Multi-Agency Planning Group.
		* Where event days fall on Bank Holiday weekends then the organiser wishes to be able to operate a major event on the Bank Holiday Monday between the hours of 12:00-23:00. Otherwise a minor event will operate on the Bank Holiday Monday between the hours of 10:00-22:30
		# For Fridays, should a minor event take place, then the organiser wishes to be able to operate between the hours of 10:00 and 22:30. Otherwise should a Major event take place, the hours will be 12:00-23:00.

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 10)

General Overview

Promotion of the licensing objectives laid out in the Licensing Act 2003 is central to the plans for the Event. The organisers, and their appointed contractors have engaged with the responsible authorities at an early stage to ensure that the planning and operation of the event conforms with best practice for live events.

The content for each of the event days is designed to create a unique and interesting atmosphere for audiences to enjoy. It is the intention of the organisers that they are free to experience this in a safe and secure environment. Furthermore, the organisers can demonstrate that they have considered the impact of the event on the community around the site, and have developed and implemented policies to minimise disturbance or harm.

The supplied Event Management and Operations Plan (EMOP) gives details of the individual policies for each area of the safe design and operation of the event. To summarise, the event is managed by an experienced and professional team on behalf of a reputable promoter. Only competent contractors are engaged and the organisers have engaged fully with the responsible authorities prior to the submission of this application.

It is the intention of the organisers to continue to develop the events program in Victoria Park in future years, and

consequently, it is in our best interest to ensure that statutory and other regulations are adhered to. We believe that the framework for live events provided by the Licensing Act and statutory guidance offers a realistic and valuable tool for ensuring the safety and welfare of all involved. The track record of the organisers' operations in Victoria Park and elsewhere indicate that this will be a well-managed and safe event, in keeping with the letter and spirit of the law.

Multi-Agency Planning

An event Multi Agency Group (MAG) has been established and has met prior to this submission. The MAG will continue to meet in the run up to and after the event. The organisers undertake to abide by the recommendations of this group.

The organisers will hold a publicised meeting each year with the local residents prior to the first event date and after the final event date.

Outputs from these and other meetings will continue to shape the Event Management and Operations Plan (EMOP), a document that describes how the event will operate safely and to the high standards expected by all concerned.

A Multi-Agency Planning Group debrief meeting will be held after the final event.

Capacity and Definition of Events

A maximum of ten (10) event days may be operated under this licence in each calendar year, of which no more than six (6) may be at a capacity not exceeding 39,999 ("Major Event") and the remainder at a capacity not exceeding 14,999 ("Minor Event").

Major Events will be restricted to Friday, Saturday, Sunday or Bank Holiday Monday.

Minor Events may take place on any of the days.

The Licensed Area

The plan accompanying this application describes the area of the park that is to be covered by the Premises License. On the recommendation of the Multiagency Planning Group, the red line extends beyond the extent of the proposed perimeter fence to give the organisers and responsible authorities the ability to appropriately manage the approaches to the event site. The red line also allows the necessary flexibility to temporarily relocate elements of the event on an annual basis, for example if areas of the park are not available due to construction or other works. In each event year, the organisers will develop a detailed layout plan, which must be approved separately by both the Landowner and the Multiagency Planning Group. This approval will consider matters of security, public safety and the appropriate use of the park. The organisers undertake to include the proposed layout of the event in the annual programme of community consultation to ensure that the views of park users are taken in to account.

Annual Notifications

On an annual basis, the organiser will notify the Licensing Authority and the Responsible Authorities a minimum of 4 months prior to the first event date.

The organiser will present a draft EMOP to the MAG, a minimum of 3 months prior to the first event date.

The organiser will present the Final EMOP to the MAG, a minimum of 1 month prior to the first event date.

After approval of the final EMOP, any further amendments may only be made with the prior written approval of the Chair of the Multi-Agency Planning Group. The organiser will implement the Final approved EMOP.

b) The prevention of crime and disorder

In conjunction with the Metropolitan Police and other responsible authorities each year the organiser will produce:

- Crowd Management Plan
- Alcohol Management Plan
- Ingress Management Plan
- Egress Management Plan
- Security & Crime Reduction Plan

The detailed crowd management plan that will be drawn up by the appointed stewarding contractor, will specify numbers of staff and roles, where SIA qualified staff are required and emergency procedures (eg evacuation of the site). This plan will integrate with the EMOP for the event and will be produced in conjunction with the Metropolitan Police, the designated security contractor and the event organisers.

All activity within the licenced area will be appropriately managed with security and stewards. A pre- agreed level of professional stewarding and security personnel will have a designated responsibility to maintain a safe environment for members of the public attending the event.

All temporary structures will be lit internally, and adequate temporary public lighting will be present on the site when necessary.

Event organisers will ensure that staff are trained to recognise drunkenness and refuse service to customers who have consumed excessive alcohol and trained to handle potential troublemakers and diffuse difficult situations.

We will encourage vigilance among staff to supervise customers in all parts of the premises and will employ sufficient staff to keep down the number of people waiting to be served in any bar areas.

Event security and stewarding will be vigilant and identify suspicious behaviour and take appropriate action to assist in the prevention of theft and robbery and the prevention of crime and disorder within the premises.

The organisers will work with the Metropolitan Police to support development and implementation of an appropriate policing plan for the event.

The organisers have a clear and definitive policy on the use or possession of illegal substances at the event and will co-operate fully with other authorities to implement this.

Challenge 25 will be in operation. Anyone who appears to be under 25 must produce ID or a proof of age card to acquire or consume alcohol on the premises.

The organisers will provide anti-crime and drugs awareness advice to ticket holders.

The organisers will use screening on the entry points to the event to exercise the right to refuse entry to any unauthorised or disorderly person.

c) Public safety

All event activity within the licensed premises will be controlled with specific reference to the capacity of the venue, the nature of the cultural content and in compliance with the standards for the provision of services as outlined by HSG 195 The Event Safety Guide (commonly known as the Purple Guide).

The event manager will utilise the application and planning stage of the event management process to ensure the safety of the public, contractors and artists, and to minimise hazards and prevent accidents. This will be achieved through the consultation process with relevant authorities and through the submission of documentary proof of competency to include proof of Public Liability Insurance and the provision of an event risk assessment.

All events activity will make provision for the management of access and egress to the park considering the maximum specified capacity of 39999 (Major Events) and 14999 (Minor Events) at any one time. Provision will be made to allow communication of emergency procedures and issues relating to the health, safety and welfare of people within the venue. This will be done through signage, via public address systems and by event staff.

The contingency arrangement for emergency evacuation is in place and will be implemented should the need arise. This is detailed in the Event Management and Operations Plan (EMOP).

First Aid provision for events will be in accordance with the Event Safety Guide and will form part of the EMOP.

All event contractors will comply with all relevant health and safety legislation and follow the control measures documented in their own risk assessments and method statements and will be responsible for ensuring safe systems of work.

Structural calculations for temporary structures will be made available as required for scrutiny. A site-wide wind management plan detailing wind speeds at which certain actions must be taken will be drawn up and implemented.

The event organiser will produce an adverse weather plan in conjunction with the Multi-Agency Planning Group.

All temporary structures will be lit internally, and adequate temporary public lighting will be present on the site when necessary.

The event organiser will carry out an analysis of sanitary provision needs for the event using The Event Safety Guide as a basis for determining what provision is required. Suitable and sufficient sanitary provision shall then be provided.

No glass containers will be permitted in the general arena areas.

Challenge 25 will be in operation. Anyone who appears to be under 25 must produce ID or a proof of age card to acquire or consume alcohol on the premises.

d) The prevention of public nuisance

The organisers are mindful that an event of this scale has the potential to create a public nuisance if inappropriately managed. It is therefore our intention to engage with relevant authorities and local residents to ensure that the operation of the event is undertaken in such a way as to minimise this.

The location of the event is Victoria Park, an historic parkland area with a wide variety of users and stakeholders. It is surrounded by residential and business accommodation.

A concern for local residents and stakeholders is the generation of music noise by the event. The organisers have engaged with representatives of Tower Hamlets Environmental Protection team and have agreed both an appropriate site design and permissible music noise levels (MNL) at a number of residential facades surrounding the event site. Noise created by generators and other plant and equipment will also be monitored and controlled.

The organisers undertake to abide by the MNL given by Environmental Protection and have engaged the services of specialist acoustic consultants who have developed a Sound Management Plan for the event. It is the responsibility of the specialist acoustic consultants to monitor levels at the agreed locations, to act as required to remain within the agreed levels and to provide documentary proof after the event of our compliance.

The organisers agree to abide by such noise curfews as are reasonably required by the councils Environmental Health Department for operations during the park during build up and break down of the event.

Consultation with the local community and friends of Victoria Park has already taken place to gain feedback and allow the organiser to tailor plans to the specific concerns of the local community. Consultation will continue with community and business engagement meetings prior to the first event date and following the final event date each year.

It is proposed that additional stewarding and sanitation externally to the event will be in place. This will be uplifted from previous major events held at Victoria Park to take into account feedback and consultation from the local community.

The organisers have consulted with the environmental protection team and a set of proposed noise conditions are attached to this application. For Major Events the maximum MNL will be 75dba 15 minutes at the agreed monitoring location. For Minor Events the maximum MNL will be 65dba 15 minutes at the agreed monitoring location.

The organisers are pleased to have the opportunity to use the facilities of Victoria Park and are mindful of their responsibility to maintain the fabric of the area. They undertake to provide ground protection, cleaning services to remove litter and waste, to apply appropriate protocols to control spillage or other contamination, and to respect the natural and built environment. This will include external areas outside of the park, in consultation with London Borough Tower Hamlets Arts, Parks and Events Team and other agencies.

The organisers, in conjunction with the Metropolitan Police and the appointed security and stewarding contractor will put in place such plans as are necessary to control the ingress and egress of the large volume of guests attending the event. For Major Events this will include a highly visible security and stewarding presence on designated routes, particularly between Victoria Park and Mile End Underground station. Furthermore, they will develop a plan to prevent and respond to anti-social behaviour caused by visitors to the event, and undertake to commit the required resources to implement it.

A comprehensive traffic management plan, to include production, artists and guest traffic will be developed and enforced to ensure minimal disruption to both local residents and other traffic.

Members of the public will be prevented from removing alcohol from the event site by stewards at the event exit points. Bins will be placed at these locations to allow the disposal of any containers.

e) The protection of children from harm

The organisers will implement a Child and Vulnerable Persons Policy which will include provisions if a child or vulnerable person is found or reported missing. This will include liaison at the planning stages with the Police to ensure the correct questions are asked at the outset by event staff should details of the missing person need to be escalated to the Police.

One person will be identified as being responsible for Safeguarding on site. This person will ensure that safeguarding measures are coordinated across Event Management & Operating Plan and appendices.

A welfare area will be set up to coordinate all welfare, safeguarding and information activities. This will be located next to the medical centre and have direct access to the Event Control room via radio and telephone.

Any person under the age of 18 years, found within the boundaries of the licensable areas to be in possession of alcohol or deemed to be intoxicated, shall be escorted by Security Staff to a "safe waiting area". His or her parents / responsible adult will be contacted to collect such a person and remove him / her from the event.

Additional children's toilets and changing facilities shall be added to the event site when appropriate, in addition to the minimum guidance provided in the Event Health, Safety and Welfare Guide (Purple Guide).

The organisers are committed to the responsible and legal sale of alcohol and do not tolerate provision of alcohol to children. The contracted bar operator is required to make an undertaking to enforce the Challenge 25 policy for all sales of alcohol, requiring approved photographic ID. The security and event team will maintain vigilance for instances whereby alcohol is purchased by adults for supply to children, and this criminal activity will be considered grounds for ejection. The promoter's will facilitate and support licensing inspections if appropriate.

Any mobile dispensing servers (MDS) will be accompanied by persons not involved directly in serving alcohol. These other persons ('shepherds') will be responsible, jointly with the sellers and security personnel, for ensuring that mobile units comply with the Challenge 25 policy used on site, including preventing proxy sales; and for the prevention of sales to intoxicated customers.

Further operational detail about the issues discussed above is contained in the EMOP, which accompanies this submission.

Age Policy

The organisers will support the licensing objectives to create a safe event. A suitable Child Protection Policy will be in place for the events. This will be agreed on an annual basis with the Multi Agency Planning Group.

For 2018 events, age restrictions are as follows:

In General

- Under 18s must be accompanied at all times by an adult aged 18 or over
- AEG Presents Ltd reserves the right to determine the appropriate ratio of adults to children
- Different events or activities at events may have separate age restrictions.

Festival Weekend (25-27 May) – Major Events

- No persons aged under 16 permitted
- (and per above, 16- and 17- year olds must be accompanied by an adult aged 18 or over)

Presents Weekend (01-03 June) – Major Events

- Children of all ages are permitted (subject to being accompanied as above)
- (anyone aged 17 and under must be accompanied by an adult aged 18 or over)

Midweek Format (28 May - 31 May) – Minor Events

- Children of all ages are permitted to enter the event (subject to being accompanied as above).
- Some activities may have age restrictions, which will be advertised in publicity or at point of entry.

You have completed part 3 of this form. Below is a checklist for your assistance.

CHECKLIST:

Please tick to indicate agreement


- I have made or enclosed payment of the fee
Insert On-Line Payment reference here if applicable : ✓
- I have enclosed the plan of the premises ✓
- I have sent copies of this application and the plan (showing the area to be licenced) to responsible authorities and others where applicable ✓
- I have enclosed the consent form completed by the individual I wish to be Premises Supervisor, if applicable ✓
- I understand that I must now advertise my application ✓
- I understand that if I do not comply with the above requirements my application will be rejected ✓
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15). N/A

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 12) **If signing on behalf of the applicant please state in what capacity.**


Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	12/12/2017
Capacity	DIRECTOR

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 13) **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Steve Reynolds
AEG Presents Ltd,
Almack House,
28 King Street

Post town	London	Post code	SW1Y 6QW
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			
			

Appendix 2



**AEG PRESENTS LTD
ALL POINTS EAST
25TH MAY TO 3RD JUNE**

VC-102584-EN-SMP-0001-01.1

30 NOVEMBER 2017

SOUND MANAGEMENT PLAN

VANGUARDIA
| | | | | | | |

DOCUMENT CONTROL

DOCUMENT TITLE	SOUND MANAGEMENT PLAN	REVISION	01.1
DOCUMENT NUMBER	VC-102584-EN-SMP-0001-1.1	ISSUE DATE	NOVEMBER 2017
PROJECT NUMBER	102584	AUTHOR	D BUTTERFIELD
STATUS	ISSUE	CHECKED	MMC
ISSUED TO	AEG PRESENTS LTD/LOUDSOUND	PASSED	DB

REVISION HISTORY

REVISION	NOTES	DATE ISSUED
R01.1	CLIENT COMMENTS INCORPORATED	30 TH NOVEMBER 2017

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C O N T E N T S

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2. NOISE CRITERIA AND CONDITIONS	5
3. SUMMARY OF SOUND MANAGEMENT SCHEME	8
4. SUMMARY REPORTING	12
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1. INTRODUCTION

- 1.1. Vanguardia Consulting has been appointed by AEG Presents Ltd to prepare a sound management plan to set out the procedures to be adopted during the All Points East events in Victoria Park in the summer of 2018.
- 1.2. The large scale major events proposed for 2018 are tabulated below:

TABLE 1: PROGRAMME OF MAJOR EVENTS 2018

Artist	Date	
25 th May	LCD Sound System	ALL POINTS EAST FESTIVAL
26 th May	The xx	
27 th May	Bjork	
1 st June	tbc	APE PRESENTS
2 nd June	The National	
3 rd June	tbc	

- 1.3. In addition to these major music events there will be 4 days of minor events held 28th to 31st May.
- 1.4. The purpose of this document is to describe the environmental sound management scheme that will be put in place to manage the music noise levels (MNL'S) at residential properties in line with the Premises Licence. Noise conditions to be set in the licence are detailed in Section 2 with our response to discharge these conditions and the practical measures that will be adopted to ensure compliance with the conditions are described in Section 3.
- 1.5. In accordance with an agreed protocol with the London Borough of Tower Hamlets this sound management plan is submitted in support of an application for the premises licence for these events.
- 1.6. This is a working document and as such will be amended / updated as information becomes available.

2. NOISE CRITERIA AND CONDITIONS

2.1. Six of the proposed events will fall into the category of a ‘major’ music event in Victoria Park. In order to manage any noise impact to that within acceptable limits the following criterion and locations form the basis of this sound management scheme for the major music events:

At any location on the boundary of the park	The music noise level shall not exceed 75dB(A) Leq, 15 mins.
--	---

2.2. During the major music events, permanent monitoring positions will be situated by Vanguardia at Wetherell Rd Nursery, Empire Wharf and Waterside Close as the representative locations of noise sensitive properties in the area. These locations may be varied by agreement with the local authority if it becomes clear that one or more of them are not representative.

2.3. The remaining four event days (28th to 31st May) are categorised as minor events and so the following criterion and locations form the basis for the sound management of these smaller events.

At any location on the boundary of the park	The music noise level shall not exceed 65dB(A) Leq, 15 mins.
--	---

2.4. The smaller events will not have permanent monitoring locations set up. Regular noise monitoring will be carried out during the events days around the boundary of the Park and in response to any complaints.

2.5. Vanguardia will provide sufficient members of staff to undertake the noise management function.

2.6. Below are the noise conditions proposed by AEG Presents Ltd for consideration together with comments and proposed actions by Vanguardia:

- For Major Events, the “Music Noise Level” (MNL) measured as a LAeq over any 15-minute from an agreed permanent noise monitoring position shall not exceed 75 dBA 15-minutes.
- For Minor Events, the “Music Noise Level” (MNL) measured as a LAeq over any 15-minute from an agreed permanent noise monitoring position shall not exceed 65 dBA 15-minutes.

Action:- This is confirmed and the music noise levels can be met with the sound management procedures.

- The following three permanent noise monitoring positions have been agreed (as detailed below), but should it be found that these are not representative of the site layout or residential noise impact, then they may be relocated with the agreement of the licensee and environmental health. The three agreed Permanent Noise Monitoring Locations are:

- i) Waterside Close, at the residential façade.
- ii) Empire Wharf (within Victoria Park) in-line with the building arch.
- iii) Wetherell Road (Iveagh Close) Day Nursery (within Victoria Park).

Action:- These are confirmed for the major music events

- Low frequency noise shall be controlled so as not to cause a nuisance.

Action:- This is confirmed and the low frequency noise shall be properly managed

- A direct means of communication between the Noise Consultant and the Officers of the Environmental Health Department must be made available. There must also be a separate radio channel dedicated to noise control.

Action:- The radios will be provided as required.

- In consultation with the Council's Environmental Health Department, the sound systems and other noise sources shall be positioned so as to minimise noise disturbance.

Action:- This is noted and agreed.

- In conjunction with the Council's Environmental Health Department, sound tests shall be carried out before the event. This will determine the maximum noise levels that can prevail at agreed proxy monitoring positions so as to ensure compliance with the noise limits defined in condition 1.

Action:- Sound propagation tests will be undertaken as outlined in the sound management procedures section of this report and will be identified in the production schedule. These tests are provisionally programmed for 15.00 – 17.00 hours on Thursday 24 May 2018.

The Environmental Health Dept will be involved with the site plan and the final sound propagation tests so that the sound system details can be agreed.

- A permanent noise monitor shall be placed at all “front of house” sound mixer positions, this must be able to measure 15 minute LAeq periods or less and print or store the results, Officers must be able to view all the results at the mixer position during the event. A copy of any noise measurements undertaken at permanent sound mixer or the 3 residential monitoring locations must be forwarded within 10 working days to the Environmental Health Department.

Action:- A bespoke monitoring system with remote access will be provided at all principal sound mixer locations during the major events . All engineers will be

informed of the limit before they start mixing and will be advised if the sound levels are reaching the limit.

- The Noise Consultant shall be able to demonstrate an up to date calibration certificate for all noise meters used according to BS7580: 1992 and be a minimum type 2 grade instrument according to BS5969: 1981.

Action:- This is noted .

- Erection, dismantling and cleaning operations should only be undertaken during Council Policy working hours Mon. – Fri 8.00 a.m. – 6.00 p.m. and Saturday 8.00 a.m. – 1.00 p.m. unless otherwise agreed by prior consent. If work or operations are agreed outside of the above hours a contact telephone number (not an answer phone) must be provided for the person in charge of these operations.

Action:- This is noted and agreed and will be programmed into the schedule.

- White noise “Broadband” reversing alarms shall be used in any forklift truck or vehicle likely to affect any residential property throughout the tenancy of the park.

Action:- This is noted and agreed .

- Any complaints received should be directed via a central complaints handling system and directed to our Officers and all concerned immediately by secure phone or messaging service, not via an insecure wireless radio system. The Council’s complaints procedure for taking and logging complaints must be followed at all times.

Action:- This is noted and agreed.

- The Premises Licence holder shall comply with any reasonable instructions given by the licensing authority that seek to control noise nuisance.

Action:- This is noted and agreed.

- The noise-consultant must have a sufficient number of competent staff with the necessary authority, confirmed in writing by the licensee to control the noise levels. This number should be agreed with Environmental Health department in advance of the event.

Action:- This is noted and agreed.

3. SUMMARY OF SOUND MANAGEMENT SCHEME

PRE-MEETING

3.1. A pre-meeting will be held with AEG Presents Ltd, the sound company and London Borough of Tower Hamlets (LBTH) to discuss all issues with respect to sound management. These include:-

- Programme of events, rehearsals and testing
- Assessment of any high risk artist with respect to likely FoH levels based on experience and Vanguardia's database.
- The sound management procedures and working arrangements between all parties
- Agreement of the off-site monitoring locations.
- Other factors affecting acoustics
- PR with the local residents, distribution of letters etc.

SOUND PROPAGATION AND PRE-EVENT TESTS

3.2. The day before the event, the production team will be carrying out short sound checks and as part of this process, acoustic consultants will undertake sound propagation tests to correlate the music noise levels at the mixing desks with those observed at the most sensitive sound control positions. The results of these tests will be used to 'fine tune' the sound system in order to maximise the containment of music and set an appropriate sound limit at the mixer positions.

3.3. The programme for sound checks, rehearsals, prop tests and event will be agreed with LBTH prior to the event.

3.4. There is usually a 4 hour window for propagation testing the day before the first event day. Vanguardia will be on site during those hours to monitor the noise and assist with 'fine tuning' the systems.

3.5. The system engineers will be made fully aware of the noise constraints at the site and will set-up the main front of house sound system and delay arrays in a manner most practicable to minimise the breakout of music from the venue.

3.6. Sound propagation tests are essential to assess the sound systems for the main stage and other principal stages when in use. The sound propagation tests will correlate the MNL'S at

each FOH mixer desk control location with those observed at the permanent monitoring locations.

- 3.7. The results of these tests will be used to 'fine tune' the sound systems in order to maximise the containment of music within the venue. The results will also be used to set the guideline sound limit at each mixer desk location (within the site) and the measures in this SMP will be implemented so that the noise limits are met.
- 3.8. During the sound propagation tests, attended noise monitoring will be carried out at the off-site locations. This is necessary to ensure the sound levels are directly from music/test signals rather than extraneous sources and to assist in making any adjustments to the main or delay loudspeakers in terms of orientation/trim height and frequency.

DAILY SOUND CONTROL MEETINGS

- 3.9. The promoters are providing an appropriately technically supported HQ as a hub for the overall noise operation. This will ensure good communications between all parties on and off site and facilitate the sound management. This will also speed up the response to any complaints received.
- 3.10. On the day of each show a meeting will be held between Vanguardia, LBTH and AEG Presents Ltd to debrief from the previous night's show and to discuss the strategy on noise levels and noise management for the next day. This has been scheduled typically 1 hour before 'doors'. If required additional meetings can be programmed in during the day.

SOUND CONTROL WITHIN THE VENUE

- 3.11. The music sound levels at each mixing desk position will be continuously monitored in terms of 15 minute and 1 minute LAeq values using bespoke monitors with which the engineers are familiar. The noise limit is set in 15-minute intervals, but the 1-minute values provide Vanguardia's acoustic consultants with immediate information to ensure the limit is not exceeded. The sound engineers will be continually informed of the position of the MNL'S and immediate instructions will be issued to them if it appears that the limit may be exceeded at any point. Vanguardia's acoustic consultants' staff at this position will be in radio contact with colleagues and LBTH officers monitoring external to the venue as well as having remote access to the monitoring results. AEG Presents Ltd and LBTH will be immediately informed In the unlikely event of a breach in the off-site limit including the action being taken.

3.12. If it appears likely that off-site noise limits are likely to be exceeded, in order to enable a swift response by all parties to respond to instructions issued by the Acoustic Consultants the following personnel are to be advised:

Overall control of the event is held by: AEG Presents Ltd (tbc)

Sound System: tbc

Noise monitoring: Vanguardia Consulting (tbc)

3.13. A complaint protocol will be produced and agreed between all parties prior to the event.

3.14. All instrumentation used for off-site and on site measurement will meet a minimum of Class 2 of BS EN 61672-1:2003 (sound level meters) or Type 2 BS EN 60804:2001 and will be calibrated on a routine basis according to the manufacturer's instructions.

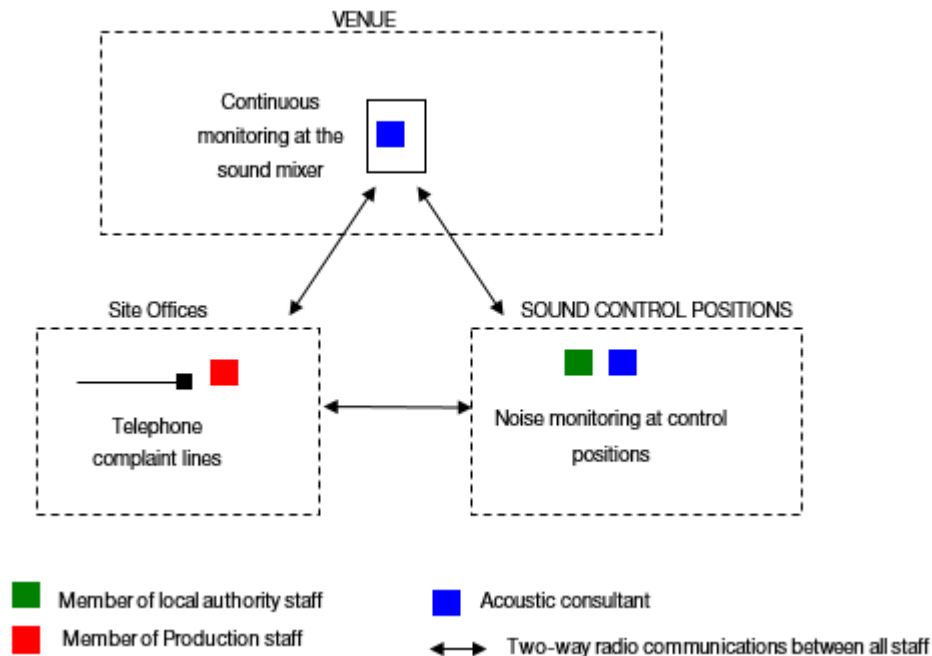
3.15. All communications with the sound engineers to reduce sound levels, where necessary, will be made by Vanguardia's acoustic consultants.

3.16. Full liaison between AEG Presents Ltd, the sound company, Vanguardia and LBTH staff will be made throughout all the shows through the acoustic consultants' project director (located at the Noise Hub) who will attend meetings of the Event Liaison Team and be able to assess and respond to any noise issues and complaints.

EXTERNAL SOUND MONITORING

- 3.17. Noise measurements outside of the site will be monitored continuously at three agreed locations during the major events. The data from these will be accessible in the Noise Hub. Action necessary so that the noise limit is not exceeded will be transmitted by radio through to the acoustic consultant team at the mixer positions and immediate instructions issued to the sound engineers to resolve any potential problems.
- 3.18. During the minor events noise measurements will be taken regularly and in response to complaints.
- 3.19. Complaints from residents calling the complaints telephone number will be relayed through to AEG Presents Ltd, LBTH and Vanguardia. The area of the complainant will then be visited by LBTH officers. The MNL'S will be assessed and again if action is necessary this will be transmitted by radio through to Vanguardia's Project Manager who will assess the situation and make the necessary adjustments at the FOH mixer desk positions.
- 3.20. A schematic diagram of the communications is shown below in Figure 1.

FIGURE 1: SCHEMATIC DIAGRAM OF THE COMMUNICATIONS



4. SUMMARY REPORTING

- 4.1. A summary report will be produced after the event which will include all the noise level measurements made at each position. This will be made available to the local authority within 10 working days of the event.
- 4.2. The report will include details of any complaints received during the event days.

APPENDIX A: PROVISIONAL CONTACT INFORMATION

Consultants	Role	Mobile Number
	Project Manager	
	Main Stage	
	Offsite	
	Stage 2	



VANGUARDIA LIMITED

LONDON OFFICE

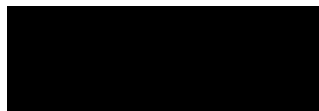
Southbank Technopark
90 London Road
London SE1 6LN

HEAD OFFICE

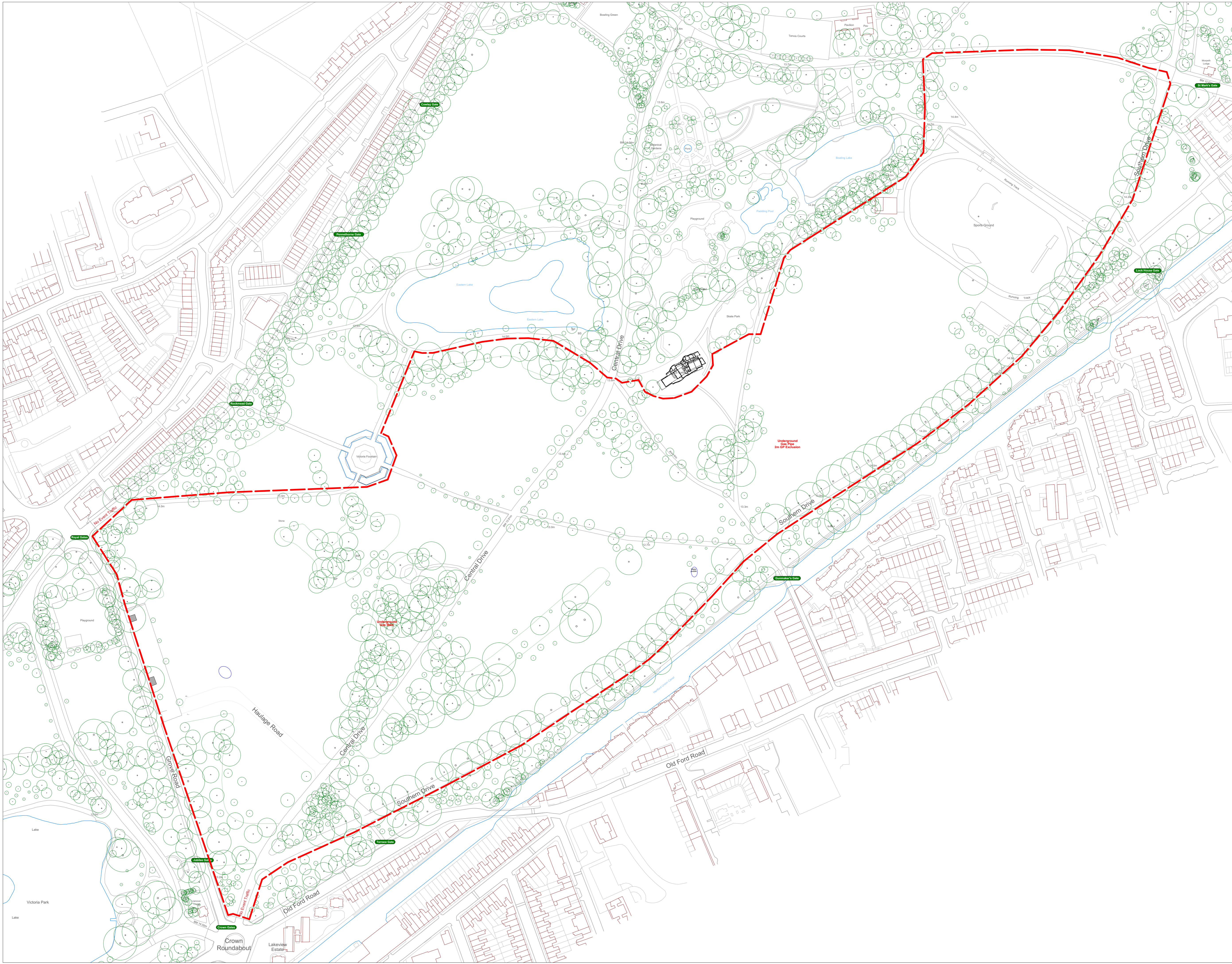
21 Station Road West, Oxted
Surrey RH8 9EE

NORTH WEST OFFICE

3A Toft Road, Knutsford
Cheshire WA16 0PE



Appendix 3



Project Title:
All Points East

Sheet Title:
Premises Licence Area

Client AEG Presents	
Venue Victoria Park	
Show Date(s) 25th May to 3rd June, 2018	
Project Director Jim King	Scale 1:1500 @ A1
Project Manager Dan Craig	Issue Date 06/12/17
Drawn By MT / GM / DC	Issue Number 006
Project ID VP18	Sheet No. 010



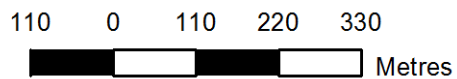
Appendix 4



Victoria Park



Scale 1:12298



Appendix 5

Section 182 Advice by the Home Office Updated on April 2017

Relevant, vexatious and frivolous representations

- 9.4 A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives. For representations in relation to variations to be relevant, they should be confined to the subject matter of the variation. There is no requirement for a responsible authority or other person to produce a recorded history of problems at premises to support their representations, and in fact this would not be possible for new premises.
- 9.5 It is for the licensing authority to determine whether a representation (other than a representation from responsible authority) is frivolous or vexatious on the basis of what might ordinarily be considered to be vexatious or frivolous. A representation may be considered to be vexatious if it appears to be intended to cause aggravation or annoyance, whether to a competitor or other person, without reasonable cause or justification. Vexatious circumstances may arise because of disputes between rival businesses and local knowledge will therefore be invaluable in considering such matters. Licensing authorities can consider the main effect of the representation, and whether any inconvenience or expense caused by it could reasonably be considered to be proportionate.
- 9.6 Frivolous representations would be essentially categorised by a lack of seriousness. Frivolous representations would concern issues which, at most, are minor and in relation to which no remedial steps would be warranted or proportionate.
- 9.7 Any person who is aggrieved by a rejection of their representations on either of these grounds may lodge a complaint through the local authority’s corporate complaints procedure. A person may also challenge the authority’s decision by way of judicial review.

- 9.8 Licensing authorities should not take decisions about whether representations are frivolous, vexatious or relevant to the licensing objectives on the basis of any political judgement. This may be difficult for councillors who receive complaints from residents within their own wards. If consideration is not to be delegated, contrary to the recommendation in this Guidance, an assessment should be prepared by officials for consideration by the sub- committee before any decision is taken that necessitates a hearing. Any councillor who considers that their own interests are such that they are unable to consider the matter independently should disqualify themselves.
- 9.9 It is recommended that, in borderline cases, the benefit of the doubt about any aspect of a representation should be given to the person making that representation. The subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it.
- 9.10 Licensing authorities should consider providing advice on their websites about how any person can make representations to them.

Appendix 6

Licensing Section
John Onslow House
1 Ewart Place
London
E3 5EQ

12 January 2018

Dear Sirs

Objection: Application by AEG Presents Limited for a premises licence for Victoria Park, Grove Road, London, E3 5SN

As the Tower Hamlets and Hackney councillors representing the wards which Victoria Park sits within and adjoins we wish to **OBJECT** to the current application by AEG Presents Limited for a premises licence for events in the park for the next five years.

We wish to be clear that we do not object to the licence in its entirety – we are generally supportive of holding events in the park and were pleased to see AEG win the contract when it was retendered last year. We believe their proposals have the potential to significantly reduce the impacts on the park and local people that major events have previously brought, whilst also delivering real benefits, in the main through the free open access events for residents during the week.

However, we are concerned that the licence as currently applied for is not likely to meet the licensing objective of **Preventing Public Nuisance** and therefore wish to object to the application on this ground.

Our concerns are:

1. The length of the licence – at five years – is inappropriately long for a new event and a promoter with no prior knowledge of the park and its environs. Each venue is unique and responds differently to events held within it. It is therefore not possible for AEG or the Licensing Authority to know how the first events held by AEG in 2018 will work, what impacts they will have on the park and local residents, how ingress and egress will work, and how best any negative impacts might be mitigated. Previous experience has shown that sustained work over multiple years has been necessary to put in place adequate mitigation measures, particularly as regards ingress and egress, which has been a major issue in all of our wards.

AEG's proposals are significantly different in nature to previous events, with the final weekend hosting what they describe in their press release as 'three huge standalone shows', as opposed to the festival type events previously held by Lovebox. These concerts will have a very different ingress and egress impact, as attendees will arrive and leave in a much more concentrated timeframe, rather than throughout the day and evening as with Lovebox. It is unclear what this will mean in terms of impacts locally and therefore impossible to know what conditions might be appropriate to mitigate them.

Likewise, a new set-up with different stage location and AV equipment means that noise impacts are as yet unclear. Particularly for the single stage headline shows, the noise profile will vary from the multiple stages and dance tents of Lovebox and could have substantially different impacts. A report in Audio Media International dated 22 July 2015 (<http://www.audiomediainternational.com/live/noise-complaints-hit-all-time-low-at-hyde-park-s-bst-festival/04646>) shows that it took AEG three years from winning the Hyde Park contract in 2012 to significantly reduce noise complaints.

We are concerned that granting a five year licence does not give the Licensing Authority, local residents and the councillors that represent them any ability to require mitigation that the promoter may object to, without triggering a licensing review. Such a review is difficult to trigger and involves substantial work to gather evidence. It would be preferable for AEG to have a one year licence in the first instance, allowing all parties to consider what conditions would be necessary to mitigate impacts in a longer licence.

We therefore request that the licence is reduced from a five year period to a one year period.

2. The Major Events maximum MNL at 75dba is too high and has resulted in a number of noise complaints each year of major events in the past.

The attached Members Inquiry response shows that in 2017 there were a total of 122 complaints about noise from commercial events in Victoria Park (to both Environmental Health shown in the main table and to the THEOs, shown at the bottom of the response).

All of these events had a maximum MNL at 75dba. This is clear evidence therefore that this level does not adequately prevent public nuisance.

We therefore request that the Major Events maximum MNL is reduced to 70dba.

3. We know from experience that, even when the noise is within the maximum MNL, disturbance from bass noise can be substantial, causing residents' homes to reverberate. In the same Members Inquiry response, 21 complaints specifically mention bass, with residents reporting houses shaking and windows rattling. There is currently no limit set on the bass, other than the 75dba maximum.

We therefore request that a separate, appropriate limit is set for the bass or that the use of appropriate low frequency noise reduction measures are made a condition of the licence.

4. The times for the midweek Minor Events are too late, at 22h00 for licensable activities and 22h30 for premises open to the public. In effect, this means that crowds could still be dispersing at 23h00 through a densely residential area on days when residents have to be at work the next day. As parking is unrestricted after 17h30 in the surrounding

area, it is likely that many visitors for the midweek Minor Events will drive, spreading the disturbance into surrounding streets.

We therefore request that the end time for the midweek Minor Events should be 21h30 for licensable activities and 22h00 for premises open to the public.

We hope that, as a responsible promoter who wants to work in Victoria Park for many years to come, AEG will consider accepting these amendments to their licensing application in order to show their commitment to partnership working with local residents and the councillors that represent them. We have supplied AEG with these requested amendments.

Yours faithfully

Cllr Amina Ali, Bow East ward, London Borough of Tower Hamlets

Cllr Rachel Blake, Bow East ward, London Borough of Tower Hamlets

Cllr Marc Francis, Bow East ward, London Borough of Tower Hamlets

Cllr Asma Begum, Bow West ward, London Borough of Tower Hamlets

Cllr Joshua Peck, Bow West ward, London Borough of Tower Hamlets

Cllr Sirajul Islam, Bethnal Green ward, London Borough of Tower Hamlets

Cllr Amy Whitelock-Gibbs, Bethnal Green ward, London Borough of Tower Hamlets

Cllr Clare Harrison, St Peters ward, London Borough of Tower Hamlets

Cllr Will Brett, Victoria ward, London Borough of Hackney

Cllr Katie Hanson, Victoria ward, London Borough of Hackney

Cllr Geoff Taylor, Victoria ward, London Borough of Hackney

Cllr Chris Kennedy, Hackney Wick Ward, London Borough of Hackney

Cllr Nick Sharman, Hackney Wick Ward, London Borough of Hackney

Cllr Jessica Webb, Hackney Wick Ward, London Borough of Hackney

Children's

Councillor Joshua Peck
 London Borough of Tower Hamlets
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Tower Hamlets Town Hall
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29 August 2017

Reference: 9024365

Dear Councillor Peck,

Enquiry number: 9024365
Enquiry regarding: ME - Victoria Park

In response to your query received on 12 June 2017, please find below details of the noise complaints and other complaints below. Please note that we do not have full details of actions taken by Environmental Protection and will provide this information in due course.

STEEL YARD - Event noise related complaints				
Time	Date	Postcode	Complaint details	Action
16:12	26/05/2017	E2 9JJ	Propagation	
16:16	26/05/2017	Not given	Propagation	
17:08	26/05/2017	Not given	Park usage / noise	
11:15	27/05/2017	E9 5HP	Noise Complaint re bass levels	Visit not required by resident
11:57	27/05/2017	E9 5HP	Loud bass coming from the sound tests of the event in Victoria park.	Visit not required by resident
14:00	27/05/2017	E3 2NA	Complaint re bass	Visit not required by resident
14:59	27/05/2017	E3 2JU	Caller complaining about loud heavy bass. Caller states items in his house are shaking and vibrating due to the level of bass. Caller is upset he wasn't informed about the event, as when love box took place he received a leaflet about the event. He also states he wishes his information to be confidential and when he complained	

15:13	27/05/2017	E3 5PY	Caller complaining about the level of bass. Caller states his flat is shaking due to the level of noise.	Visit not required by resident
16:00	27/05/2017	Not given	Complaint from Canal Cottages	Visit undertaken
17:58	27/05/2017	E9 7DY	Caller complaining about the bass levels at Victoria park.	None taken
18:22	27/05/2017	E9 7DY	Noise complaint	None taken
18:25	27/05/2017	E3 2JZ	Caller complaining about the level of bass and music from the event in Victoria park.	Visit undertaken
18:26	27/05/2017	E9 5HT	Noise complaint re music	
18:29	27/05/2017	E3 2LZ	Caller complaining about loud music from the event. Caller states the bass is getting too loud and needs to be lowered slightly.	
19:12	27/05/2017	E3 2JZ	Noise complaint re music	
19:12	27/05/2017	E3 WLZ	Noise complaint re music	
19:46	27/05/2017	E3 5BF	Caller Complaint about the loud music is coming from Victoria park event, Caller stated all day it was fine but now it become so high.	
19:56	27/05/2017	E3 2NN	Noise complaint re music	
20:44	27/05/2017	E9 7BZ	Ticket query and noise complaint	
21:05	27/05/2017	E3 2JU	Complainant reports the high level of music coming from the event at Victoria Park, it seems to be causing vibration within his property. He requests a reading 1.5 m from the garden perimeter be measured.	
21:41	27/05/2017	E3 2JU	Complainant called stating that he has been in contact with a 'senior manager' from the borough who is taking his call very seriously. It was difficult to establish what his complaint was about as he reported structural damage to his property as a result of music as well as his dissatisfaction with the manner the council has been	
21:53	27/05/2017	Not given	Noise complaint re music and traffic complaint	

22:19	27/05/2017	E3 2LZ	Caller complaining about loud music from the event. Caller states the bass is getting too loud and needs to be lowered slightly. RECALL @ 22.11 comp states the bass of music is really loud and has	
22:21	27/05/2017	E3 2SS	Comp reports of loud bass music coming from Victoria Park, has gotten louder in the last hour.	
22:33	27/05/2017	E3 5PY	Comp is reporting of loud music coming from the festival at Victoria park, the bass has been very loud throughout the evening.	
22:53	27/05/2017	E9	Noise complaint re music	
12:40	28/05/2017	E3 5PY	Caller complaining of the level of bass from the event at Victoria park. Caller states it is worse today than yesterday.	
18:11	28/05/2017	E3 5TA	Caller complaining about loud bass and music from the event at Victoria park. Caller states she is quite stressed as every year the event goes on and she doesn't get anyone to contact her back. I assured her that an officer will contact her.	
21:08	28/05/2017	E3 5QY	Caller is reporting very loud music coming from the festival at Victoria Park.	
21:18	28/05/2017	E3 5NE	Comp reports of loud music from Victoria Park, she states it's gotten louder in the past 15 minutes.	
11:21	29/05/2017		Noise pollution from event music and privatisation of public space.	Email response from Catherine Boyd.

STEEL YARD - Other complaints

Time	Date	Postcode	Complaint details	Action
16:40	26/05/2017	E2 0NN	Event complaint	
16:35	26/05/2017	Not given	Email complaint about noise / use of parks for events.	Email response from LBTH.
	28/05/2017	Bonner Street	Email complaint re noise caused by taxis / cars on Bonner Street	Email response from LBTH, raised at event ELT for further action and monitoring by stewards and TfL compliancy teams.

12:48	28/05/2017	Lichfield Road	ASB, query regarding barriers and stewarding positions	Email response from LBTH.
23:06	01/06/2017	360 Old Ford Road	Loitering and urination after Steel Yard. Requested stewarding for upcoming events.	Email response from Loudsound, reported back to ELT and stewarding increased for next events.
	05/06/2017	Wells Common road	Email complaint re alleged noise (music after 11pm)	Email response from LBTH.
ICASE	ICASE	Gore Road	Was not aware of the festival and had not received any notification.	ICASE response from Catherine Boyd.
ICASE	ICASE		Generators in parks	ICASE response from Catherine Boyd.

FIELD DAY & MIGHTY HOOPLA - Event noise related complaints

Time	Date	Location	Details of Complaint	Action
10:12	03/06/2017	E3 5NP	Awaiting reports from Environmental Protection for these events	
11:14	03/06/2017	Gunmakers	Upset about morning sound check, night shift worker. Complaint about not receiving ticket draw leaflet and request for tickets.	Email response from Catherine Boyd.
14:40	03/06/2017	E3 5SP	Noise complaint	
14:41	03/06/2017	Frasier Road	Noise complaint	
15:15	03/06/2017	E3 5PY	Noise complaint	
16:42	03/06/2017	E9 7BW	Noise complaint	
16:45	03/06/2017	E3 5NP	Noise complaint	
16:47	03/06/2017	E3 5LS	Noise complaint	
17:09	03/06/2017	E3 5LF	Noise complaint	
18:40	03/06/2017	E3 5NA	Noise complaint	
18:46	03/06/2017	E3 5LF	Noise complaint	
18:53	03/06/2017	E3 5RA	Noise complaint	
19:13	03/06/2017	E3 2LZ	Noise complaint	
19:19	03/06/2017	E3 5NN	Noise complaint	
19:25	03/06/2017	E3 5TA	Noise complaint	
19:27	03/06/2017	E3 5NP	Noise complaint	
19:47	03/06/2017	Not provided	Noise, litter and loitering.	
19:57	03/06/2017	E3 5RE	Noise complaint	
20:12	03/06/2017	<u>13 Ordell Road</u>	Noise complaint	
20:28	03/06/2017	E3 5NA	Noise complaint	
20:55	03/06/2017	354a Old Ford Road	Excessive use of bass.	Email response from Catherine Boyd.
21:05	03/06/2017	E3 5LW	Noise complaint	
21:19	03/06/2017	<u>21 Buxhall Crescent</u>	Noise complaint	
21:52	03/06/2017	<u>E3 5NP</u>	Noise complaint	
22:10	03/06/2017	<u>E3 5JQ</u>	Noise complaint	
22:31	03/06/2017	<u>E3 2JU</u>	Noise complaint	

Time not recorded	03/06/2017	<u>E3 2DQ</u>	Noise complaint	
22:37	03/06/2017	E3 5PR	Noise complaint	
22:44	03/06/2017	E3 5RB	Noise complaint	
23:01	03/06/2017	E3 2JA	Noise complaint	
09:45	04/06/2017	E3 5NP	Noise complaint	
11:32	04/06/2017	E3 5NP	Noise complaint	
11:45	04/06/2017	E9 7DF	Noise complaint	
21:21	04/06/2017	E3 2BW	Noise complaint	
Time not recorded	04/06/2017	E3 5HJ	Noise complaint	
ICASE	ICASE	ICASE	Noise disruption from event music. Request for volume to be turned down after 9pm.	ICASE response from Catherine Boyd.
ICASE	ICASE	ICASE	Noise disruption from event music. Claim that noise exceeds set limits.	ICASE response from Catherine Boyd.
ICASE	ICASE	ICASE	Noise disruption from event music and event vehicles on site.	ICASE response from Catherine Boyd.
ICASE	ICASE	ICASE	Noise disruption from event music.	ICASE response from Catherine Boyd.
ICASE	ICASE	ICASE	Complaint re out of hours working	ICASE response from Catherine Boyd.

FIELD DAY & MIGHTY HOOPLA - Other complaints				
Time	Date	Postcode	Complaint details	Action
10:26	03/06/2017	Hewlett Road	Too many festival days in Victoria Park. Too much noise disruption from event music.	Email response from Catherine Boyd.
15:02	03/06/2017	Lichfield Road	Barriers deployed to prevent access to side streets but not in place and not enough barrier.	Email response from Catherine Boyd, reported back to ELT.
23:45	03/06/2017	Canal path	Urination from festival goes on canal path, needs to be stewarded.	Catherine Boyd reported issue to ELT and steward deployed for the following night's event.
22:41	04/06/2017	Not provided	Music becoming louder over course of the evening, disruption from egress.	Email response from Loudsound, reported back to ELT.
08:40	05/06/2017	Not provided	Loud music until 23:30 the night before.	Email response from Loudsound. Festivals finished previous night at 10:30.
ICASE	ICASE	ICASE	General complaint about vehicles in park, ugly scaffolding and barriers	ICASE response from Catherine Boyd.
ICASE	ICASE	ICASE	Cranbrook Estate un-stewarded resulting in public urination.	ICASE response from Catherine Boyd and issue

reported to ELT with barriers and stewards provided for following event night.

LOVEBOX & CITADEL

Time	Date	Postcode	Complaint details	Action
10:49	14/07/2017	E9 7BW	music is too loud and is causing complainant's property to vibrate	
10:59	14/07/2017	Norman Grove		
11:25	14/07/2017	E3 5PY		
13:21	14/07/2017	E3 2ER	shaking windows due to bass from music at Lovebox event	
13:15	14/07/2017	E3 5NP		
14:04	14/07/2017	Lexington Building	loud music	
14:21	14/07/2017	E3 2UH	loud music	
14:47	14/07/2017	E3 2LZ	Music and bass are both playing too loudly – comp can feel vibrations inside his house and can hear music blaring even with his headset on at home	
16:22	14/07/2017	E3 5GN	Loud music and bass vibrating throughout the caller's flat	
16:54	14/07/2017	E3 5PS	Bass music is too loud- much louder than last yr or previous yrs – sounds like thumping indoors. Caller has a new born baby and neither caller nor her baby are able to have any rest.	
00:02	15/07/2017	Bonner Street	Noise from traffic and cabs picking people up.	
13:54	15/07/2017	E3 2LZ	Caller complains of very loud music coming from the event in Victoria park Caller stated that the music can be heard through his double glazed windows.	
16:06	15/07/2017	E3 2LZ	Caller complains of very loud music coming from the event in Victoria park Caller stated that the music can be heard through his double glazed windows.	
20:00	15/07/2017	E3 2LZ	Caller complaint about the loud music coming from the LOVEBOX	
20:10	15/07/2017	E3 5JJ	Caller complaint about the LOVEBOX noise coming from the Victoria park	
20:41	15/07/2017	E3 5NP	Noise complaint	

20:52	15/07/2017	E3 5SP	Caller complaint about the loud bass music coming from the event LOVEBOX at Victoria Park, caller is not the resident of LBTH
20:55	15/07/2017	E9 7BT	Comp is reporting of very loud music coming from Lovebox, said yesterday the level of music was reasonable but today has been very loud.
21:16	15/07/2017	E3 2JB	Caller complaint about the loud bass music coming from the Victoria Park Event
11:30	16/07/2017	E3 2JB	Caller complains of loud music coming from the event in Victoria park
12:46	16/07/2017	E3 5GN	Music - too loud and cannot hear television, constant traffic noise all night as well.
19:38	16/07/2017	E2 9JN	Caller concerned about the constant sub-woofer noise coming from the love box event. Believes such levels could be harmful to health.
19:48	16/07/2017	E2 0SU	Caller concerned that noise levels tonight have gone up in the last half hour (louder than love box). Also complains that information phone numbers etc given by event organisers are useless, as phone numbers given are not answered.
20:30	16/07/2017	Old Ford Road	Noise complaint
21:07	16/07/2017	E2 9PT	Caller complaining that tonight's event is much louder than love box. States she is hard of hearing, but can hear all the lyrics without her hearing aid.
21:15	16/07/2017	E2 9PR	Complaint is reporting of very loud music levels coming from the event at Victoria park. He said the level of music the past 2 days had been at sufficient levels but today has been very loud.

21:43	16/07/2017	E3 5SP	Caller state that tonight's event (citadel) is much louder than love box. She has been told by organisers that sound levels are within legal limits, but she finds that hard to believe from her own sitting room.	
21:44	16/07/2017	E2 0SU	Caller concerned that noise levels tonight have gone up in the last half hour (louder than love box). Also complains that information phone numbers etc given by event organisers are useless, as phone numbers given are not answered.	
22:10	16/07/2017	E2 9HX	Complainant is calling about the high level of music coming from the event at Victoria park.	
22:42	16/07/2017	Not disclosed	Loud music coming through double glazing and increasing frequency of events. Litter generated from events.	
ICASE	ICASE	ICASE	Complainant reporting noise disruption from music at Lovebox / Citadel	ICASE response from Catherine Boyd
ICASE	ICASE	E9 7DB	Complainant reporting noise disturbance, anti-social behaviour associated with event and litter	ICASE response from Catherine Boyd
ICASE	ICASE		Complaint re noise caused by out of hours work	ICASE response pending

LOVEBOX & CITADEL- Other complaints

Time	Date	Postcode	Complaint details	Action
			Litter, loitering and disruption from service vehicles.	
00:02	15/07/2017	Bonner Street	Complaint by email re noise / loitering from cab pickups on Bonner Street	LBTH response, raised with organisers
ICASE	01/08/2017	E9 7BD	Complaint from resident via MP regarding events in Victoria Park in relation to noise, litter and ASB.	ICASE response from LBTH

GENERAL COMMERCIAL FESTIVALS- Other complaints

Time	Date	Postcode	Complaint details	Action
ICASE	ICASE	E2 0NN	Privatisation and monetisation of public space.	ICASE response from Catherine Boyd

ICASE	ICASE	ICASE	Festival generators causing pollution in the park.	ICASE response from Catherine Boyd
10:26	03/06/2017	Hewlett Road	Email complaint re use of parks for events	Email response from LBTH

Event Comparison Data:

Please find below a comparison of noise complaints and additional information on actions / warnings by THEOS and Trading Standards. Please note at present we are only able to provide limited information from the THEOS as their analyst is on leave until the end of this August. Once the information becomes available we will forward it to you.

STEEL YARD 2017 ONLY		
THEOS		FPN
		prosecution unlicensed street trading and failing to surrender alcohol
		surrender of alcohol for ASB
		CASAS name & address stops
Noise	25	(31 total complaints, 25 unique complaints and 6 duplicate complaints over three days and sound checks)
Trading Standards	10	warnings for Illegal Street Trading
		Warnings re Nitrous Oxide
	9	Warning re flyering
		Seizure of fake goods
	1	Seisure - Illegal Street Trading
		Seizures Nitrous Oxide
	3	Flyposting removal

LOVEBOX COMPARISON									
	2013	2014		2015		2016		2017	
THEOS		78	FPN	23	FPN		FPN		FPN
		12	prosecution unlicensed street trading and failing to surrender alcohol	13	prosecution unlicensed street trading and failing to surrender alcohol		prosecution unlicensed street trading and failing to surrender alcohol		prosecution unlicensed street trading and failing to surrender alcohol
		5	recorded warnings	2	surrender of alcohol for ASB		surrender of alcohol for ASB		surrender of alcohol for ASB
		4	CASAS name & address stops	11	CASAS name & address stops		CASAS name & address stops		CASAS name & address stops
Noise	93	16	(incl. soundchecks and over 2 days)	17	(incl. soundchecks and over 3 days)	19		26	(28 total complaints, 26 unique complaints including soundchecks over three days)
Trading Standards				4	warnings for Illegal Street Trading	13	warnings for Illegal Street Trading	3	warnings for Illegal Street Trading
				6	Warnings re Nitrous Oxide	5	Warnings re Nitrous Oxide		Warnings re Nitrous Oxide
				1	Warning re flyering	22	Warning re flyering	9	Warning re flyering
				1	Seizure of fake goods		Seizure of fake goods		Seizure of fake goods
				7	Seisure - Illegal Street Trading	3	Seisure - Illegal Street Trading	2	Seisure - Illegal Street Trading
				12	Seizures Nitrous Oxide		Seizures Nitrous Oxide		Seizures Nitrous Oxide

FIELD DAY COMPARISONS									
	2013	2014		2015		2016		2017	
THEOS		26	FPN	23	FPN		FPN		FPN
		2	prosecution unlicensed street trading and failing to surrender alcohol	N/A	prosecution unlicensed street trading and failing to surrender alcohol		prosecution unlicensed street trading and failing to surrender alcohol		prosecution unlicensed street trading and failing to surrender alcohol
		N/A	recorded warnings	1	recorded warnings		recorded warnings		recorded warnings
		N/A	CASAS name & address stops	N/A	CASAS name & address stops		CASAS name & address stops		CASAS name & address stops
			Arrest from THEO interventaion leading to an application for an injunction						
Noise	11	17	(incl. soundchecks and over 2 days)	14	(incl. soundchecks and over 2 days)	20	(incl. soundchecks and over 2 days)	26	(32 total complaints, 26 unique complaints incl. soundchecks over 2 days)
Trading Standards				11	warnings for Illegal Street Trading		warnings for Illegal Street Trading	4	warnings for Illegal Street Trading
				11	Warnings re Nitrous Oxide		Warnings re Nitrous Oxide		Warnings re Nitrous Oxide
				3	Warning re flyering		Warning re flyering	3	Warning re flyering
					Seizure of fake goods		Seizure of fake goods		Seizure of fake goods
					Seisure - Illegal Street Trading		Seisure - Illegal Street Trading	1	Seisure - Illegal Street Trading
				8	Seizures Nitrous Oxide		Seizures Nitrous Oxide		Seizures Nitrous Oxide

As outlined above further information will be provided in respect of the data outstanding in due course. In the meantime should you require any further information please contact me.

Yours sincerely,

Catherine Boyd
Arts and Events Manager

Appendix 7

Access and Egress Problems

Such as:

Disturbance from patrons arriving/leaving the premises on foot

Disturbance from patrons arriving/leaving the premises by car

Lack of adequate car parking facilities

Close proximity to residential properties

Comment

The above have been grouped together as egress problems. Of course the particular facts will be different for each alleged problem.

Egress only is referred to-if necessary access can be added or substituted in.

General Advice

In considering concerns relating to disturbance from egress, Members need to be satisfied that the premises under consideration has been identified as the source of the actual or potential disturbance. If they are satisfied that this is a problem, then proportionate conditions should be considered.

The hours of operation also need to be considered.

If Members believe that there is a substantial problem concerning egress and it cannot be proportionately addressed by licensing conditions, they should refuse the application.

Licensing Policy

The policy recognises that noise nuisance can be an issue, especially if a premises is open late at night. (**See Section 10 of the Licensing Policy**).

The Licensing Authority expects the applicant to have addressed all nuisance issues relating to the premises in their operating schedule and to have sought appropriate advice from the Council's Environmental Health Officers. (**See Section 10.2 of the Licensing Policy**).

The policy also recognises that staggered closing can help prevent problems at closure time (**See Section 15.1**).

However, while all applications will be considered on their merits, consideration will be given to imposing stricter conditions in respect of noise control where premises are situated close to local residents. (**See Section 15.5**)

The Council has adopted a set of framework hours (**See 15.8 of the licensing policy**). This relates to potential disturbance caused by late night trading.

The Licensing Authority will consider attaching conditions to prevent nuisance and these may include Conditions drawn from the Model Pool of Conditions relating to the prevention of Public Nuisance. (**See Annex G of the Licensing Policy**). In particular Members may wish to consider (this list is not exhaustive):

- hours of opening (this needs to be balanced against potential disorder caused by artificially early closing times)
- Whether certain parts should close earlier than the rest (for example a “beer garden”, or restricted in their use)
- Whether or not certain activities should have to close at an early hour, for example live music
- Conditions controlling noise or vibration (for example, noise limiters, keeping doors and windows closed).
- Prominent clear and legible notices at all exits requesting the public to respect the needs of local residents and leave the premises and area quietly

Guidance Issued under Section 182 of the Licensing Act 2003

The prevention of public nuisance could include low-level nuisance, perhaps affecting a few people living locally as well as major disturbance affecting the whole community. (2.15).

Licence conditions should not duplicate other legislation (1.16).

Any conditions should be tailored to the type, nature and characteristics of the specific premises. Licensing authorities should be aware of the need to avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are very expensive to purchase and install and are likely to be a considerable burden for smaller venues. (2.19)

Measures can include ensuring the safe departure of customers, these can include:

- Providing information on the premises of local taxi companies who can provide safe transportation home; and
- Ensuring adequate lighting outside the premises, particularly on paths leading to and from the premises and in car parks

Necessary and appropriate conditions should normally focus on the most sensitive periods (2.19) and may address disturbance as customers enter or leave the premises but it is essential that conditions are focused on measures within the direct control of the licence holder.

Appendix 8

Noise while the premise is in use

General Advice

If they conclude this is a problem Members should consider whether it is possible to carry out suitable and proportionate noise control measures so that noise leakage is prevented. In addition Members may consider that only certain activities are suitable.

The hours of operation also need to be considered (see below).

If Members believe that there is a substantial problem of noise while the premises are in use and it cannot be proportionately address by licensing conditions they should refuse the application.

Licensing Policy

The policy recognises that noise nuisance can be an issue, especially if a premises is open late at night. (**See Sections 10.1 of the Licensing Policy**). While all applications will be considered on their merits, consideration will be given to imposing stricter conditions in respect of noise control where premises are situated close to local residents. (**See Section 15.10**).

The Licensing Authority expects the applicant to have addressed all nuisance issues relating to the premises in their operating schedule and to have sought appropriate advice from the Council's Environmental Health Officers. (**See Section 10.2 of the Licensing Policy**).

The Licensing Authority will consider attaching conditions to prevent nuisance and these may include Conditions drawn from the Model Poll of Conditions relating to Crime and Disorder. (**See Appendix 3 Annex D of the Licensing Policy**). In particular Members may wish to consider (this list is not exhaustive):

- hours of opening (this needs to be balanced against potential disorder caused by artificially early closing times)
- Whether certain parts should close earlier than the rest (for example a "beer garden", or restricted in their use)
- Whether or not certain activities should have to close at an early hour, for example live music
- Conditions controlling noise or vibration (for example, noise limiters, keeping doors and windows closed).
- Prominent clear and legible notices at all exits requesting the public to respect the needs of local residents and leave the premises and area quietly
- Conditions controlling the use of explosives, pyrotechnics and fireworks
- Conditions controlling the placing of refuse
- Conditions controlling noxious smells
- Conditions controlling lighting (this needs to be balanced against potential crime prevention benefits)

Police Powers

Part 8 of the Licensing Act 2003 enables a senior police officer to close down a premises for up to 24 hrs where public nuisance is being caused by noise coming from the premises and the closure of the premises is necessary to prevent that nuisance.

Guidance Issued under Section 182 of the Licensing Act 2003

The Licensing Policy has adopted the recommended Pool of Conditions as permitted (Annex D).

The prevention of public nuisance could include low-level nuisance, perhaps affecting a few people living locally as well as major disturbance affecting the whole community (2.15).

Licence conditions should not duplicate other legislation (1.16).

Necessary and appropriate conditions should normally focus on the most sensitive periods (2.19) and may address disturbance as customers enter or leave the premises but it is essential that conditions are focused on measures within the direct control of the licence holder.

Other Legislation

The Environmental Protection Act 1990, Part 111 gives Environmental Health Officers the power to deal with statutory nuisances.

The Anti-social Behaviour Act 2003, Sections 40 and 41 give Environmental Health Officers the power of closure up to 24 hours in certain circumstances.

Appendix 9

Licensing Policy Relating to Hours of Trading

All applications have to be considered on their own merits.

The Council has however adopted a set of framework hours as follows:

- Monday to Thursday, from 06:00 hrs to 23:30 hrs
- Friday and Saturday, from 06:00 hrs to 00:00 hrs (midnight)
- Sunday, from 06:00 hrs to 22:30 hrs

(see 15.8 of the Licensing Policy)

In considering the applicability of frame work hours to any particular application regard should be had to the following

- Location
- Proposed hours of regulated activities, and the proposed hours the premises are open to the public
- The adequacy of the applicant's proposals to deal with issues of crime and disorder and public nuisance
- Previous history
- Access to public transport
- Proximity to other licensed premises, and their hours

(See 15.9 of the licensing policy)

Subject to any representations to the contrary in individual cases the following premises are not generally considered to contribute to late night anti-social behaviour and will therefore generally have greater freedom

- Theatres
- Cinemas
- Premises with club premises certificates